Northeastern University Office of the University Registrar

Student Name Change

Office Location: 271 Huntington Avenue • Phone: 617.373.2300 • Fax: 617.373.5351 • registrar@neu.edu • www.northeastern.edu/registrar Mailing Address: Northeastern University, ATTN: Office of the Registrar, 230-271, 360 Huntington Avenue, Boston, MA 02115-5000

Students who identify as transgender or as gendernonconforming may not want their legal names or gender to be used. Northeastern University supports the use of a requested first and middle name as well as the changing of the gender marker that would appear publicly in most university systems, while the legal name remains on record with Office of the Registrar for its internal records.

To start the process of changing your name and/or gender marker, fill out this form completely and email it to lgbtqa@northeastern.edu from your Husky Email address. You must use your "@husky.neu.edu" email in order to verify your identity.

For questions or to discuss the process, students may contact:

LGBTQA Resource Center 328 Curry Student Center Igbtqa@northeastern.edu 617.373.2738

NUID:
Are you an incoming first-year or transfer student?
Legal Name:
First:
Middle:
Last:
Chosen Name:
First:
Middle:
Gender Marker: ☐ Female ☐ Male ☐ Not Available
Husky ID Card: Yes, I would like to receive an updated Husky ID Card with my requested name displayed. No, I would not like a new Husky ID card. *Note: The new Husky ID will be issued free of charge.
Husky Email: Yes, I would like to learn more about updating my student email to reflect my requested name. No, I would not like to pursue an email update at this time.
Date:
Email this completed form to the LGBTQA Resource Center (lgbtqa@northeastern.edu) from your "@husky.neu.edu" email in order to verify your identity. Generally you will receive

follow-up within two business days.