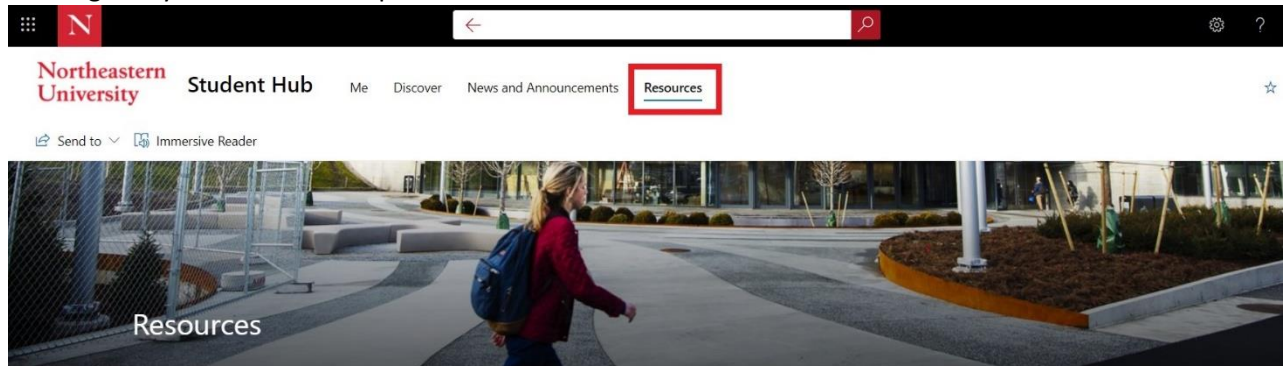
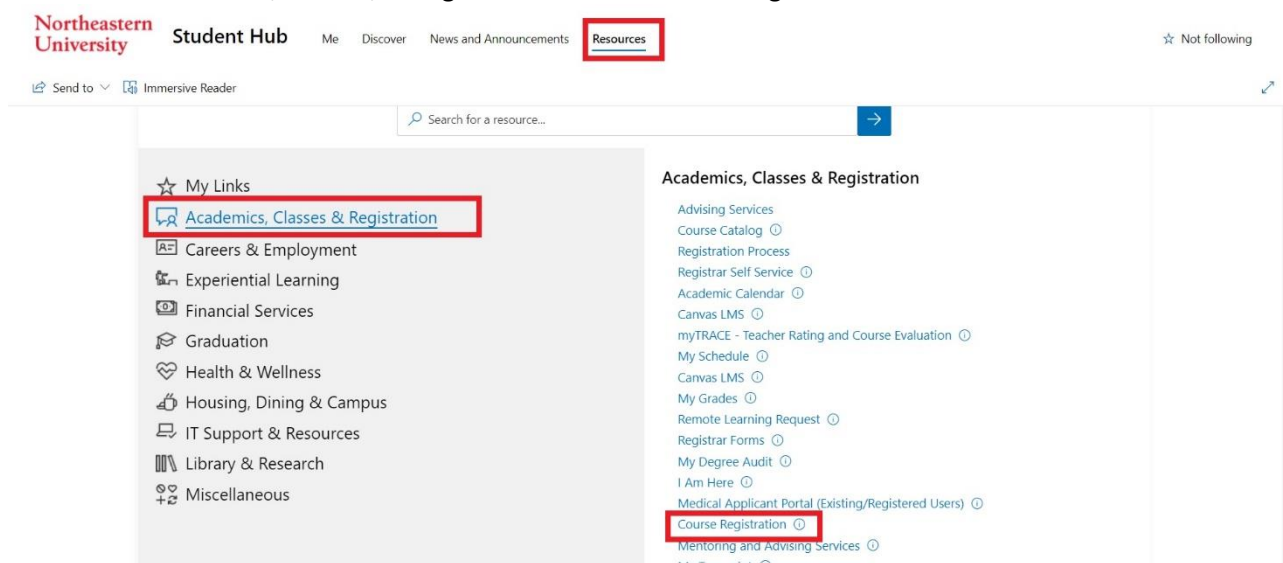


A plan allows you to create a schedule before registration opens. The classes that you add to your plan are not guaranteed until you register for them during registration. You can make a total of three plans per term.

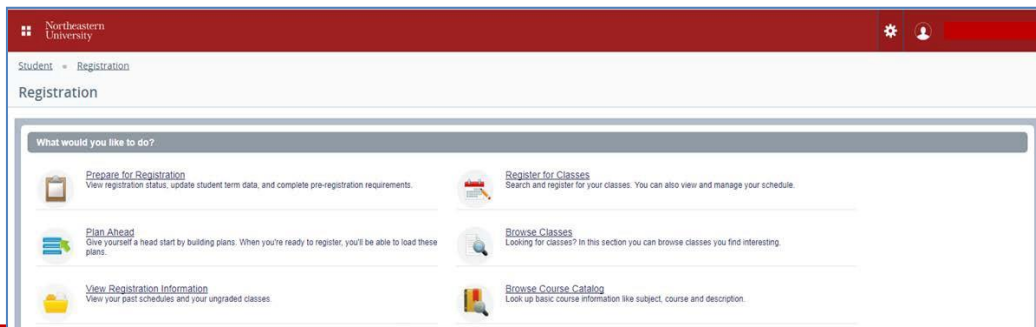
1. Log into your Student Hub portal and select the Resources tab.



2. Select “Academics, Classes, & Registration” then “Course Registration”.

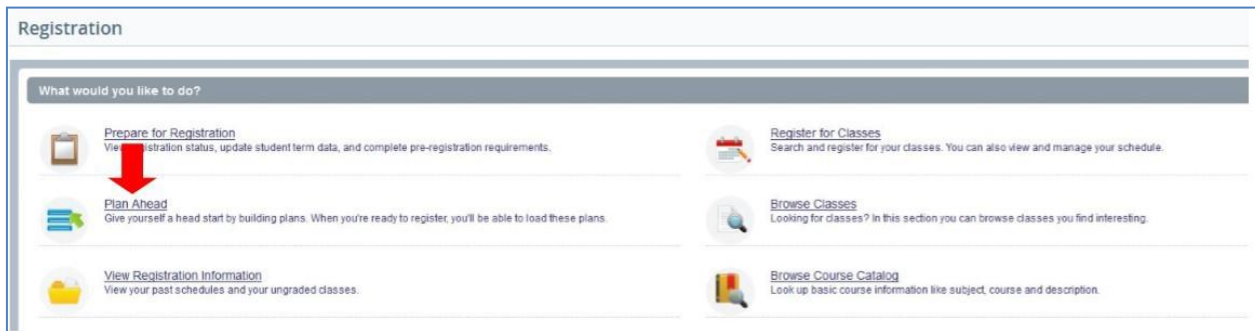


3. This will take you to the Registration homepage.

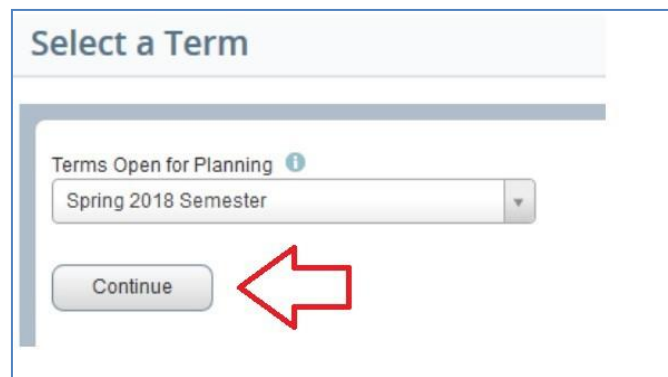


## Create a Plan

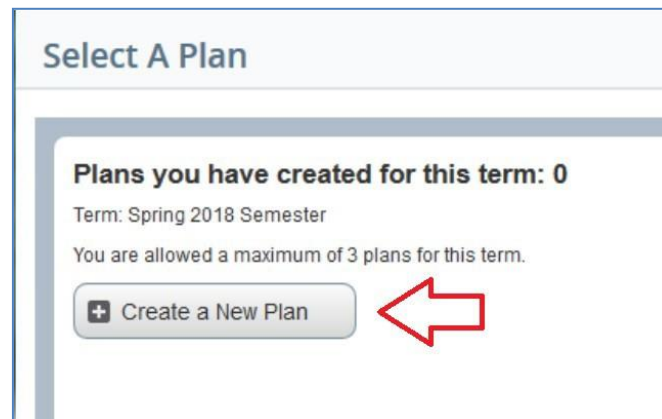
4. From the Registration menu, select “Plan Ahead.”



5. Select the term for which you would like to plan from the drop-down menu and click “Continue.”



6. To create a plan, click “Create a New Plan” on the next screen.



7. This will take you to the “Find Classes” page. Enter the course subjects for which you would like to search. You can search for more than one course subjects at once. You can also enter the specific course numbers. Click “Search” once you have entered your search criteria.

**Plan Ahead**


**Find Classes**

**Enter Your Search Criteria**  
Term: Spring 2018 Semester

Subject

Course Number

Keyword

  [Clear](#) [Advanced Search](#)

8. You can also complete an advanced search to find classes. Click on “Advanced Search,” enter your criteria and click “Search.”

**Find Classes**

**Enter Your Search Criteria**  
Term: Spring 2018 Semester

Subject

Course Number

Keyword

Subject and Course Number

Keyword (With All Words)

Keyword (With Any Words)

Keyword (Exact Phrase)

Keyword (Without The Word)

Title

Attribute

Level

College


Division

Departments

Schedule Type

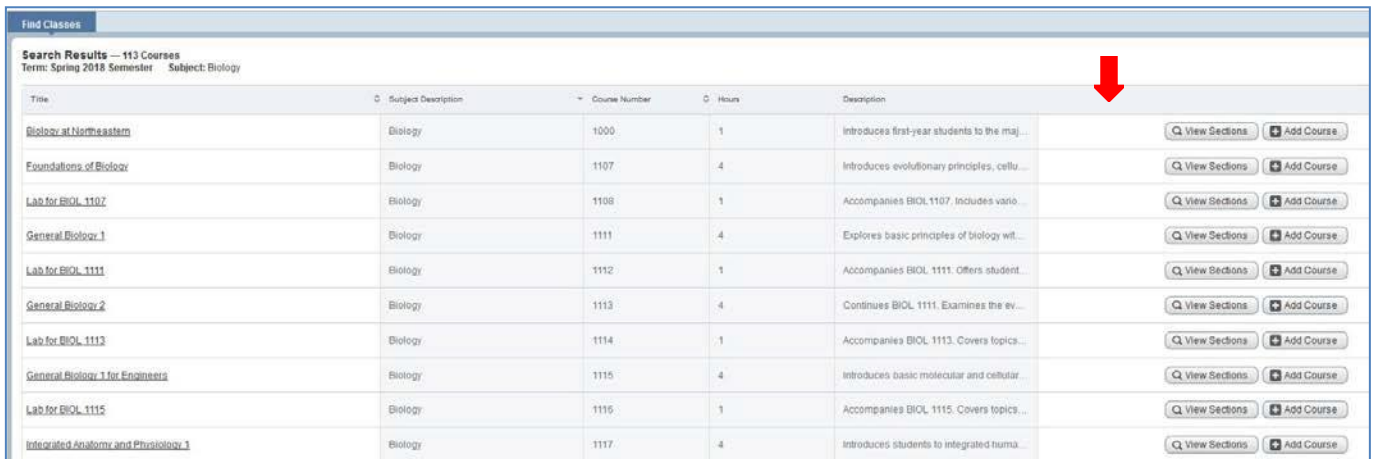
Course Number Range  to

Credit Hour Range  to  hours

  [Clear](#) [Advanced Search](#)

## Create a Plan

9. To add a class to your plan, click “View Sections” for the desired class. If you click “Add Course,” you

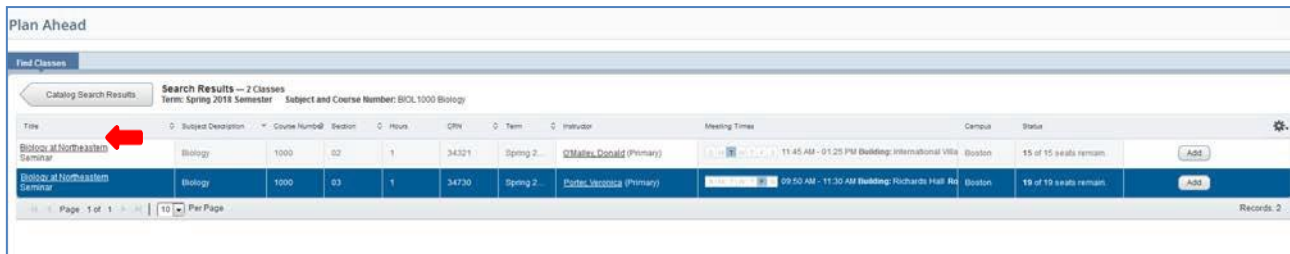


Find Classes

Search Results — 113 Courses  
Term: Spring 2018 Semester Subject: Biology

Title	Subject Description	Course Number	Hours	Description	View Sections	Add Course
Biology at Northeastern	Biology	1000	1	Introduces first-year students to the maj...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
Foundations of Biology	Biology	1107	4	Introduces evolutionary principles, cellu...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
Lab for BIOL 1107	Biology	1108	1	Accompanies BIOL 1107. Includes vario...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
General Biology 1	Biology	1111	4	Explores basic principles of biology wit...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
Lab for BIOL 1111	Biology	1112	1	Accompanies BIOL 1111. Offers student...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
General Biology 2	Biology	1113	4	Continues BIOL 1111. Examines the ev...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
Lab for BIOL 1113	Biology	1114	1	Accompanies BIOL 1113. Covers topics...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
General Biology 1 for Engineers	Biology	1115	4	Introduces basic molecular and cellular...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
Lab for BIOL 1115	Biology	1116	1	Accompanies BIOL 1115. Covers topics...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
Integrated Anatomy and Physiology 1	Biology	1117	4	Introduces students to integrated huma...	<a href="#">View Sections</a>	<a href="#">Add Course</a>

10. Click on the title of the section to view the Class Details.



Plan Ahead

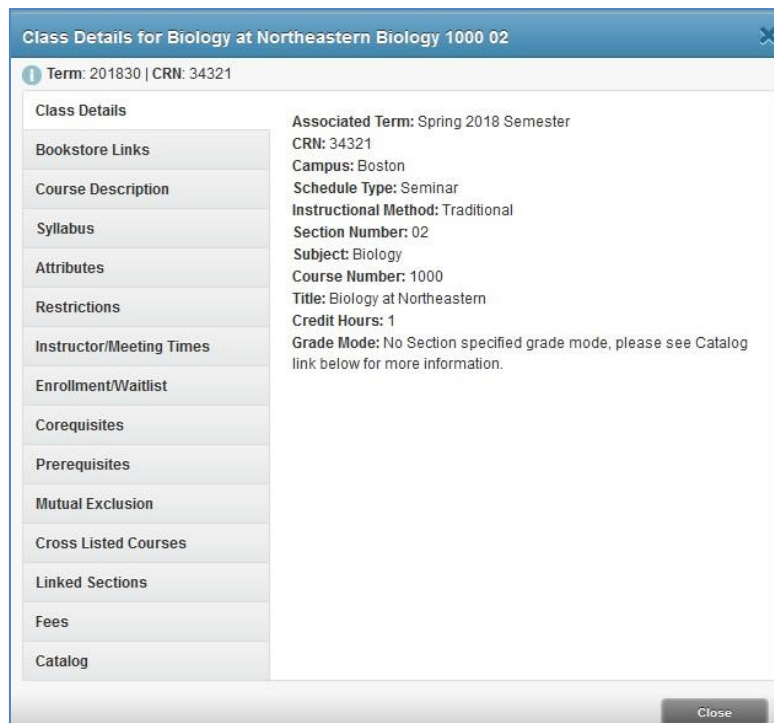
Find Classes

Catalog Search Results Search Results — 7 Classes  
Term: Spring 2018 Semester Subject and Course Number: BIOL 1000 Biology

Title	Subject Description	Course Number	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Add
Biology at Northeastern Seminar	Biology	1000	02	1	34321	Spring 2...	W.Maria,Donald (Primary)	11:45 AM - 01:25 PM Building: International Villa	Boston	15 of 15 seats remain	<a href="#">Add</a>
Biology at Northeastern Seminar	Biology	1000	03	1	34730	Spring 2...	Robert,Victoria (Primary)	09:50 AM - 11:30 AM Building: Richards Hall Re	Boston	19 of 19 seats remain	<a href="#">Add</a>

Page 1 of 1 Per Page Records: 2

11. After viewing the section information, click “Close.”



Class Details for Biology at Northeastern Biology 1000 02

Term: 201830 | CRN: 34321

Class Details

Bookstore Links

Course Description

Syllabus

Attributes

Restrictions

Instructor/Meeting Times

Enrollment/Waitlist

Corequisites

Prerequisites

Mutual Exclusion

Cross Listed Courses

Linked Sections

Fees

Catalog

Associated Term: Spring 2018 Semester  
CRN: 34321  
Campus: Boston  
Schedule Type: Seminar  
Instructional Method: Traditional  
Section Number: 02  
Subject: Biology  
Course Number: 1000  
Title: Biology at Northeastern  
Credit Hours: 1  
Grade Mode: No Section specified grade mode, please see Catalog link below for more information.

Close

## Create a Plan

12. The class will appear in your Schedule and Plan at the bottom of the page. Click “Save Plan.”

Title	Details	Hours	CRN	Schedule Type	Note	Status	Action
Biology at Northeastern	BIOL 1000, 03	1	34730	Seminar	+	Pending	Add

13. You will then be prompted to name your plan. Type in a name for your plan into the Plan Name box and click “Save.”

Name Your Plan

Plan Name Preferred Plan

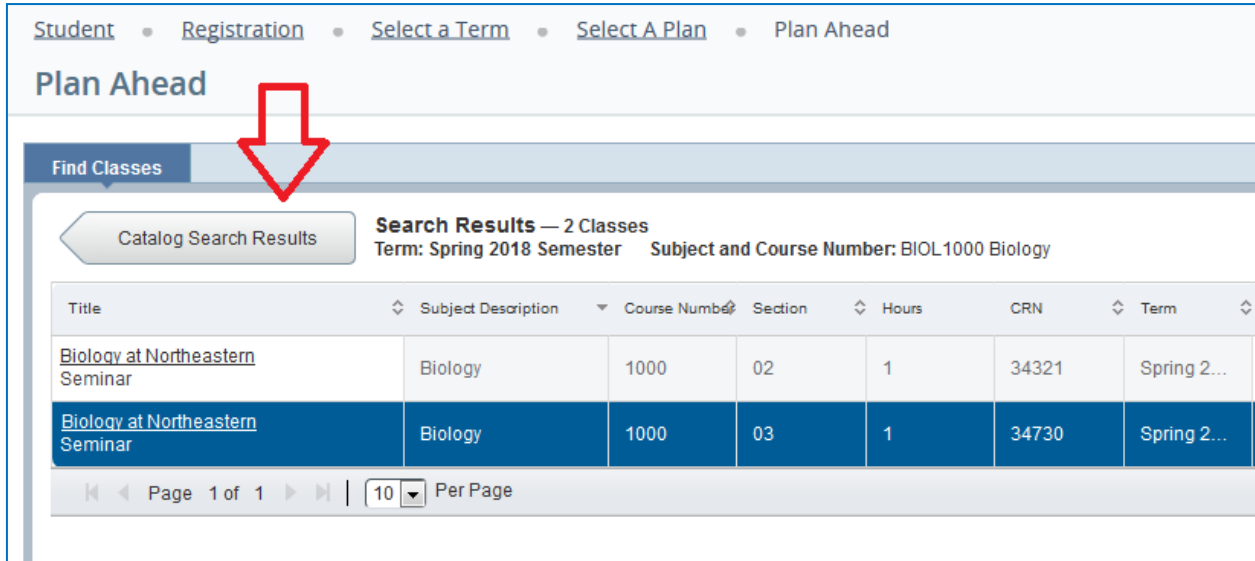
Close Save

14. The class you added to your plan will change from “Pending” status to “Planned” status. The saved class will appear in green.

Title	Details	Hours	CRN	Schedule Type	Note	Status	Action
Biology at Northeastern	BIOL 1000, 03	1	34730	Seminar	+	Planned	None

## Create a Plan

15. You can go back to search for more classes at any time and add them to your plan. There is no limit to the number of classes that you can add to your plan. Select “Catalog Search Results” to return to your search results.

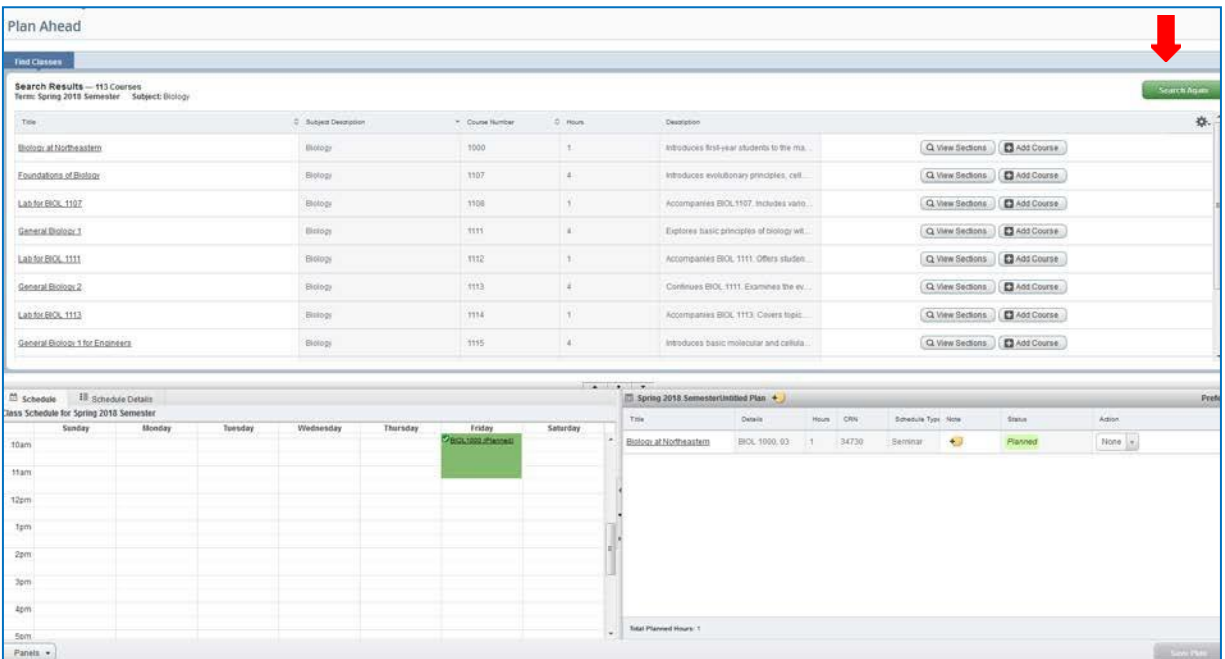


The screenshot shows the 'Plan Ahead' navigation menu with 'Find Classes' selected. A red arrow points to the 'Catalog Search Results' button. Below the button, the search results are displayed for 'Spring 2018 Semester' and 'Subject and Course Number: BIOL1000 Biology'. The results table has the following data:

Title	Subject Description	Course Number	Section	Hours	CRN	Term
<a href="#">Biology at Northeastern Seminar</a>	Biology	1000	02	1	34321	Spring 2...
<a href="#">Biology at Northeastern Seminar</a>	Biology	1000	03	1	34730	Spring 2...

At the bottom of the results, there is a pagination control showing 'Page 1 of 1' and a '10 Per Page' dropdown.

16. Click “Search Again” in the search results. This will take you back to the Find Classes page.



The screenshot shows the 'Plan Ahead' interface with a list of search results for 'Spring 2018 Semester' and 'Subject: Biology'. A red arrow points to the 'Search Again' button in the top right corner. The search results table has the following data:

Title	Subject Description	Course Number	Hours	Description	View Sections	Add Course
<a href="#">Biology at Northeastern</a>	Biology	1000	1	Introduces first-year students to the ma...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
<a href="#">Foundations of Biology</a>	Biology	1107	4	Introduces evolutionary principles, cell...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
<a href="#">Lab for BIOL 1107</a>	Biology	1108	1	Accompanies BIOL 1107. Includes vario...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
<a href="#">General Biology 1</a>	Biology	1111	4	Explores basic principles of biology wit...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
<a href="#">Lab for BIOL 1111</a>	Biology	1112	1	Accompanies BIOL 1111. Offers studen...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
<a href="#">General Biology 2</a>	Biology	1113	4	Continues BIOL 1111. Examines the ev...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
<a href="#">Lab for BIOL 1113</a>	Biology	1114	1	Accompanies BIOL 1113. Covers topic...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
<a href="#">General Biology 1 for Engineers</a>	Biology	1115	4	Introduces basic molecular and cellula...	<a href="#">View Sections</a>	<a href="#">Add Course</a>

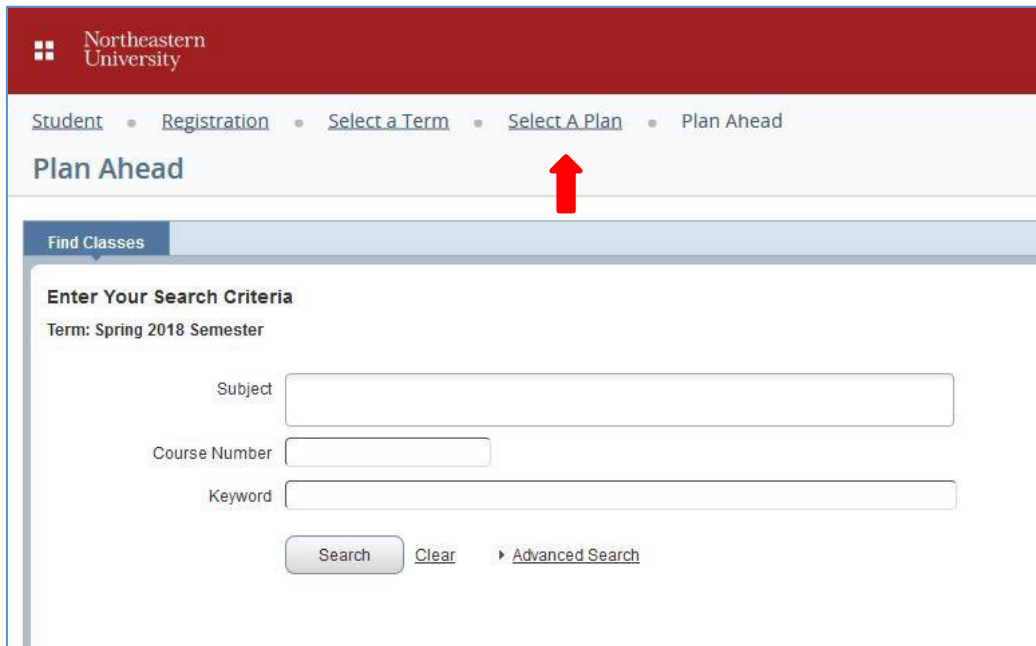
Below the search results, there is a 'Schedule' section showing a class schedule for 'Spring 2018 Semester'. The schedule is a grid with days of the week (Sunday to Saturday) and times (10am to 5pm). A green box highlights the 'Biol 1000' class on Friday at 10am. To the right of the schedule, there is a 'Spring 2018 Semester/Unfilled Plan' section showing a table with the following data:

Title	Details	Hours	CRN	Schedule Type	Note	Status	Action
<a href="#">Biology at Northeastern</a>	BIOL 1000, 03	1	34730	Seminar		Planned	None

At the bottom of the plan section, there is a 'Total Planned Hours: 1' and a 'Save Plan' button.

## Create a Plan

17. To view all of your plans, choose “Select A Plan” from the top of the page.



Northeastern University

Student • Registration • Select a Term • **Select A Plan** • Plan Ahead

### Plan Ahead

Find Classes

Enter Your Search Criteria

Term: Spring 2018 Semester

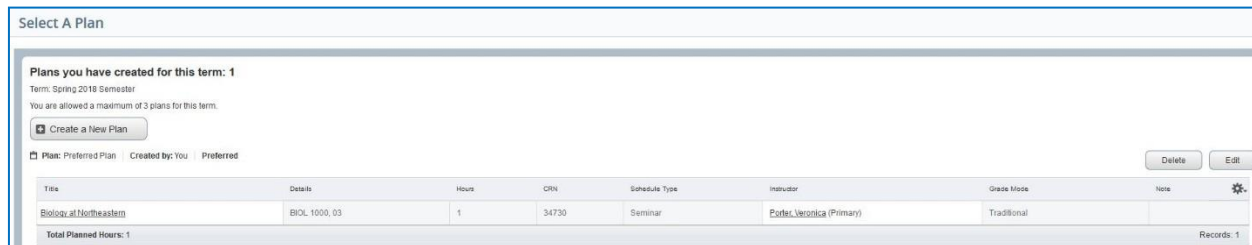
Subject

Course Number

Keyword

Search Clear Advanced Search

18. You can view, edit, or delete the plans you have created. You can also see a plan that your advisor has created. If your advisor has approved a plan for you, it will indicate approval by advisor.



Select A Plan

Plans you have created for this term: 1

Term: Spring 2018 Semester

You are allowed a maximum of 3 plans for this term.

Create a New Plan

Plan: Preferred Plan Created by: You Preferred Delete Edit

Title	Details	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note
Biology at Northeastern	BIOL 1000, 03	1	34730	Seminar	Porter, Veronica (Primary)	Traditional	

Total Planned Hours: 1 Records: 1

19. When registration opens, you will be able to use your plan or your advisor’s plan to register for classes. Please see the Registration guide for more information on how to register from a plan.

**You have to register for your plan when registration opens. You will NOT be automatically registered for a plan.**