

Open Access Policy for Snell Library at Northeastern University

The staff of Snell Library at Northeastern University is committed to disseminating their research output as widely as possible. In keeping with that commitment, the Library adopts the following policy:

Each full-time staff member grants to Northeastern University and Snell Library permission to make available his or her scholarly articles and conference presentations and posters and to exercise the copyright in those materials. More specifically, each staff member grants to Northeastern University and Snell Library a nonexclusive, irrevocable, worldwide license to exercise any and all rights under copyright relating to each of his or her articles, presentations, and posters, in any medium, provided that they are not sold for a profit, and to authorize others to do the same.

The policy applies to all scholarly articles, conference presentations, and conference posters authored or co-authored while the person is a member of the Snell Library staff, except for any materials completed before the adoption of this policy and any materials for which the staff member entered into an incompatible licensing or assignment agreement before the adoption of this policy. The Dean of Libraries or his/her designee will waive application of this policy for a particular item or permit embargo for a specified period of time upon express direction by a staff member.

Each staff member will provide an electronic copy of the author's final version of each scholarly article no later than the date of its publication, and an electronic copy of the author's final version of each poster or presentation no later than one month after the date of the conference for which it was prepared, at no charge to the appropriate representative of Snell Library in an appropriate format (such as PDF) specified by Snell Library. Snell Library or Northeastern University may make the article available to the public in an open access repository.

The Dean of Libraries or his/her designee will be responsible for interpreting this policy, resolving disputes concerning its interpretation and application, and recommending changes to Snell Library's staff (via the Dean's Council) from time to time. Any Snell Library employee, department, or committee may recommend changes, but shall not be required to perform periodic review. The policy will be reviewed after three years and a report presented to library staff.

**Approved by Dean of Libraries, Library Administration, and Library Staff
June 22, 2016**