

QUISQUELLA ADDISON

Northeastern University School of Law • 416 Huntington Ave • Boston, MA 02115

TEACHING EXPERIENCE

NORTHEASTERN UNIVERSITY SCHOOL OF LAW

Assistant Teaching Professor, Legal Skills in Social Context 2022-present

Teach two sections of mandatory year-long legal research and writing course to first-year students, encompassing instruction in objective, persuasive, and advisory modes of writing, and oral presentation of various forms.

LEGAL EXPERIENCE

JUST-TECH, LLC, Remote

Director of Consulting (November 2021-June 2022)

Led and scaled a consulting practice from 5-9 members including attorneys, technologists and experienced project managers. Developed opportunities for training and professional development in technology, project management and data and evaluation. Coached team members to develop and achieve personal, professional and organizational goals. Leveraged technology to improve internal business processes and client services for legal services organizations.

MASSACHUSETTS LAW REFORM INSTITUTE, Boston, MA

Project Manager, COVID Eviction Legal Help Project (November 2020-December 2021)

Managed the design, development and delivery of the training series for new legal services staff and community partners on housing law fundamentals, community lawyering, lawyering skills, trauma informed practice and avoiding burnout. Developed individual and small group training to enhance negotiation, trial advocacy and client relationship skills. Provided project management expertise and led key project work streams related to the provision of legal services to tenants through six statewide legal services programs. Assisted in designing and implementing multi-channel outreach and communications strategies to increase knowledge regarding the availability of legal services and rental assistance during the pandemic.

PRO BONO NET - LawHelpNY, New York, NY

Consultant (11/2020-2/2021 and 5/2020-8/2020)

Evaluated law student Pro Bono program, LiveHelp, to determine opportunities to improve service delivery and expand reach of the program. Upon review of data from a needs assessment, collaborated with legal services attorneys to develop new training materials including videos, hypotheticals, and knowledge checks to improve legal issue spotting in high need areas in housing law, family law and public benefits.

Coached Interim Project Director on staff management, grant reporting and stakeholder engagement to ensure seamless transition between program directors. Managed compliance with program deliverables and grant reporting.

Program Director (7/2016-4/2020)

Led strategic direction, goals, and annual work plan to expand LawHelpNY's role as a strategic technology resource for the legal services community statewide. Fostered collaborations among legal services organizations, law schools, courts, government agencies, libraries and key stakeholders to enhance and grow awareness and adoption of online legal information resources and tools to serve low income and underserved communities across New York State. Recruited, trained and supervised a diverse team of legal

staff, technology staff, law student volunteers, VISTA volunteers and contractors. Developed grant reports, letters of intent and proposals to grow LawHelpNY. Worked collaboratively with the development team to increase program revenue by 40% from existing funders and new funders. Prepared reports and presentations for LawHelpNY funders, Advisory Board and Pro Bono Net Board on a quarterly basis.

THE LEGAL AID SOCIETY, New York, NY

Staff Attorney, (9/2014-6/2016)

Litigated landlord tenant disputes on behalf of tenants and tenant groups. Drafted and negotiated settlement agreements. Prepared trial briefs and motions. Prepared witnesses for trial. Advocated for clients with city and state agencies to preserve public benefits and housing. Assisted tenants in forming tenant associations. Performed outreach to community-based organizations, elected officials' offices and faith-based organizations to educate their constituents about housing law and the legal services available to them. Offered legal advice and information to visitors to Single Stop facing legal issues including divorce, collateral consequences of criminal convictions and bankruptcy.

LEGAL ASSISTANCE OF WESTERN NEW YORK INC, New York, NY

LawHelpNY, LiveHelp Program Coordinator and Staff Attorney, (8/2012-9/2014)

Recruited, trained and supervised over 150 law students who offered civil legal assistance to low-moderate income visitors to LawHelpNY's simultaneous live chat service, LiveHelp. Supported the Project Director in fundraising and development. Gathered and analyzed statistics to measure outcomes for the LiveHelp chat service and law student training program. Provided civil legal training and "Train the Trainer" workshops to over 200 people, including librarians, social workers, law firm associates and housing advocates.

Equal Justice Works AmeriCorps Legal Fellow, (08/2011-08/2012)

Engaged in over 1000 simultaneous live chats in English and Spanish with visitors to LawHelpNY, who faced civil legal issues including divorce, eviction, employment discrimination and the loss of public benefits. Assisted clients of the City Bar Justice Center's Consumer Bankruptcy Project prepare paperwork to file for Chapter 7 bankruptcy.

BENJAMIN N. CARDOZO SCHOOL OF LAW, New York, NY

Labor and Employment Law Clinic, (9/2010-5/2011)

Represented clients in administrative hearings facing denial of unemployment benefits and wage theft.

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION, New York, NY

Mediation Intern, (05/2010-08/2010)

Co-mediated employment disputes based on claims of discrimination.

RESEARCH / SPEAKING ENGAGEMENTS

- Moderator, LEGAL SERVICES CORPORATION LSNTAP webinar series – Project Management, Requests for Proposals & Vendor Selection, Budgeting 101, December 2021-June 2022
- Guest Speaker, CITY UNIVERSITY OF NEW YORK LAW SCHOOL - Contemplative Lawyering, New York, NY February 2020 and 2021

- Moderator, LEGAL SERVICES CORPORATION (LSC) LSNTAP WEBINAR – Developing a Rights-Based Approach to Data Privacy, New York, NY December 2019
- Presenter, Pecha Kucha Style Presentation – ACCESS TO JUSTICE AND TECHNOLOGY CONFERENCE – Legal Empowerment Initiatives in New York, San Juan, Puerto Rico November 2019
- Panelist, NATIONAL AND LEGAL AID AND DEFENDERS ASSOCIATION – Developing Leaders of Color for the Next Generation, Detroit, Michigan November 2019
- Panelist, Legal Services Corporation LSNTAP WEBINAR- Technology Innovations for Civil Legal Aid Clients and Victims of Crime: Stronger Together, New York, NY September 2019
- Panelist, NEW YORK STATE LEGAL AID AND TECHNOLOGY CONFERENCE – Technology for Enhanced Staff Communication, New York, NY June 2019
- Moderator, EQUAL JUSTICE CONFERENCE – Getting to Meaningful Access to Justice in New York State, Louisville, KY May 2019
- Panelist, LAW SCHOOL ACCESS TO JUSTICE CONFERENCE – Opening Plenary, New York, NY May 2019

EDUCATION

BENJAMIN N. CARDOZO SCHOOL OF LAW, Juris Doctor, May 2011, New York, NY

MOUNT HOLYOKE COLLEGE, Bachelor of Arts, Ethnicity and Identity Formation, May 2002, South Hadley, MA

CERTIFICATIONS

INSTITUTE FOR NONPROFIT PRACTICE/THIRD SECTOR NEW ENGLAND, Diversity, Equity, Inclusion and Belonging for Consultants, July 2021

SHRIVER CENTER ON POVERTY LAW, Leadership for Justice, October 2019, Lake George, NY

SEARCH INSIDE YOURSELF INSTITUTE, Mindful Leadership, November 2018, New York, NY

MANAGEMENT CENTER, Management to Change the World, April 2017, New York, NY

FORDHAM UNIVERSITY, Corporate Compliance and Ethics, August 2013, New York, NY

COUNCIL OF URBAN PROFESSIONALS (CUP) Fellowship Program, 2012-2013, New York, NY

WASHINGTON HEIGHTS INWOOD COALITION, Mediation Program, 2010-2011, New York, NY

BAR ADMISSION

Admitted in New York State

LANGUAGES

Native English, Fluent Spanish