

**CONTRACTOR’S CERTIFICATION**

I have reviewed Northeastern University’s Policy on Background Checks for Contractors and Vendors (Attachment 1) and acknowledge the obligation as a contractor or vendor of Northeastern University to conduct a criminal background check on each individual who will be assigned to or have access to Northeastern property.

I certify that only appropriately cleared employees, subcontractors or agents will be assigned to work in “Covered University Facilities” (as defined in Attachment 1).

I understand that it is the Contractor’s responsibility to make a determination of suitability, based upon a review of the information contained in the individual’s background check. The relevancy of a criminal conviction is to be determined on an individual case-by-case basis, and in accordance with the law of the jurisdiction where the work will be performed.

An individual will be considered presumptively disqualified if the individual’s criminal background check contains any of the following:

1. First and second degree murder or its equivalent;
2. Crimes involving child abuse or neglect;
3. Crimes against children, such as child pornography;
4. Spousal abuse;
5. Crimes involving rape or sexual assault;
6. Kidnapping;
7. Physical assault or battery;
8. Arson;
9. A violent misdemeanor committed as an adult or a juvenile against a child, including, but not limited to the following crimes: child abuse, child endangerment, sexual assault, or of a misdemeanor involving child pornography; or
10. Sex offender designation.

An individual will be automatically disqualified if the individual’s criminal background check contains an offense that is on a mandatory disqualification list in the jurisdiction where the work will be performed.

[Massachusetts Mandatory Disqualification List](#)

[California Mandatory Disqualification List](#)

Other Jurisdiction (write state/province name, attach list): \_\_\_\_\_

I understand that it is the Contractor’s responsibility to ensure that background checks are conducted in accordance with the relevant law of the jurisdiction in which the work will be performed.

I understand that if an individual is arrested or charged with a felony while the contract is on-going, that individual will no longer be assigned to or have access to Northeastern property until the matter is resolved.

I understand that failure to comply with this certification (and Attachments) will constitute a material breach of contract and may result in termination of the contract and loss of opportunity to be considered for future contracts.

Signed under the pains and penalties of perjury,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title/Position